



## Switching to Mobile Mode

\*\*Please be aware, you will have approx. 15 seconds to complete each step before returning to the main employee login screen\*\*

1. Click 'Administrator Access' on the bottom left



2. Press 'ENTER PIN' and enter your Administrator Access PIN.







3. Press the red 'Enter Super Admin' button



4. Press the 'switch to mobile mode' button in the top right corner.

	ADMIN PAGE Clock TestC			switch to mobile mode		
New/Edit Admin Registration	FOB Register	Device Settings	Register Yourself	Deregister Admins	Choose Logo	Installati FOB
	• Log ol	ut and return to hom	e page	View Employee Online		





 This will then prompt you to select a launcher, depending on your device. You will need to choose the option that is not 'OnTime', ie. 'Quickstep' or 'Launcher3'. Select the 'JUST ONCE' option.

