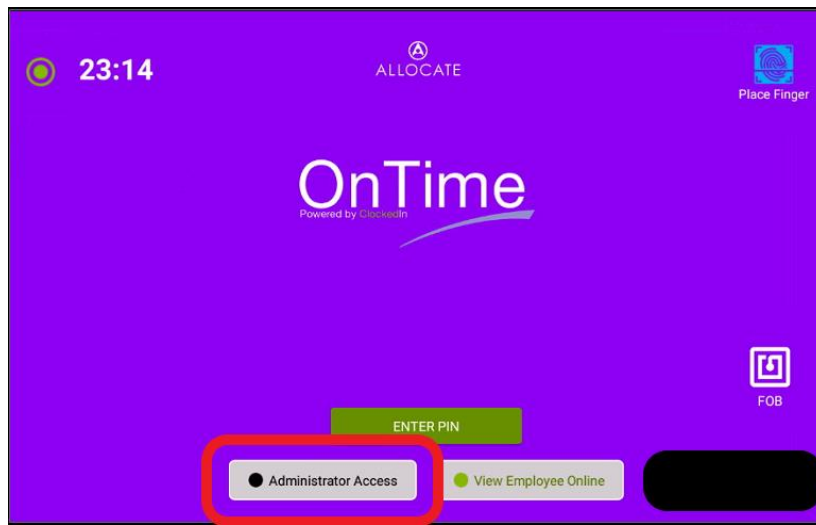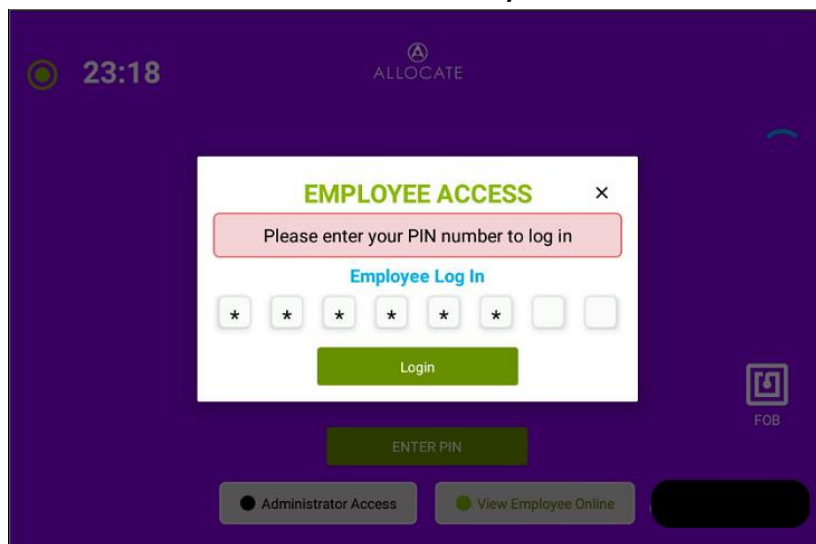# Switching to Mobile Mode

Please be aware, you will have approx. 15 seconds to complete each step before returning to the main employee login screen

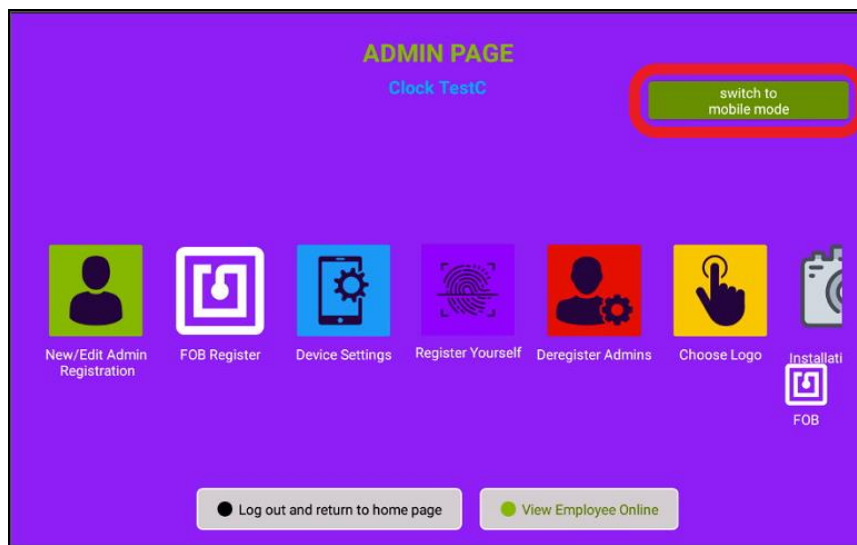1. Click 'Administrator Access' on the bottom left

2. Press 'ENTER PIN' and enter your Administrator Access PIN.

3. Press the red 'Enter Super Admin' button

4. Press the 'switch to mobile mode' button in the top right corner.

5. This will then prompt you to select a launcher, depending on your device. You will need to choose the option that is not 'OnTime', ie. 'Quickstep' or 'Launcher3'. Select the 'JUST ONCE' option.