



# OnTime

Powered by ClockedIn



## INSTALLATION PROCESS

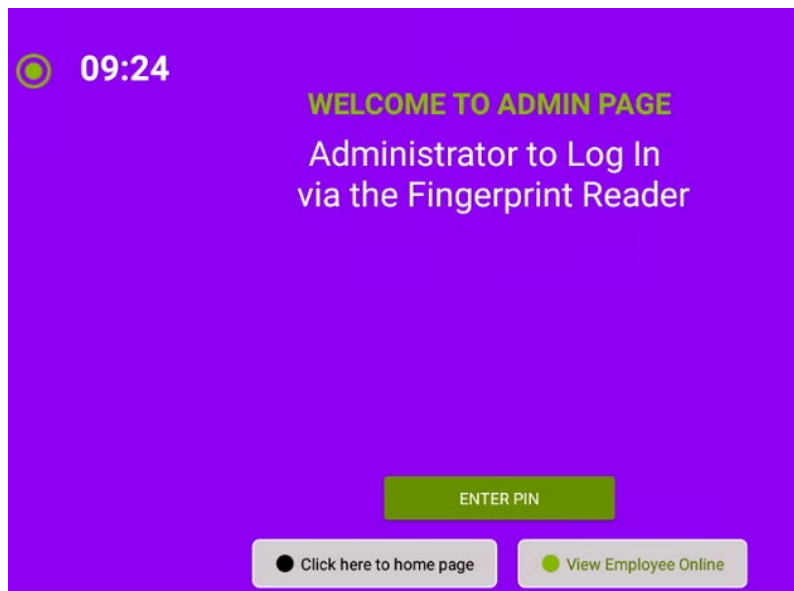
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OnTime 4.0

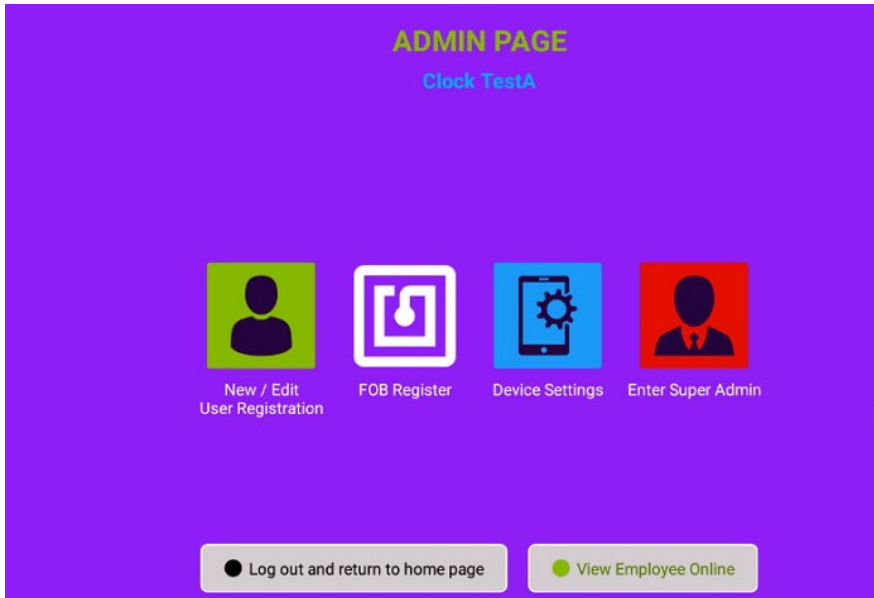
The Installation Process must be completed by the customer/installer before any user registrations/events can be made. This person must be a registered Super Admin on the application to complete the installation form. This process only needs to be completed once and must take place when the TimeClock unit is first being installed.

### Installation Form

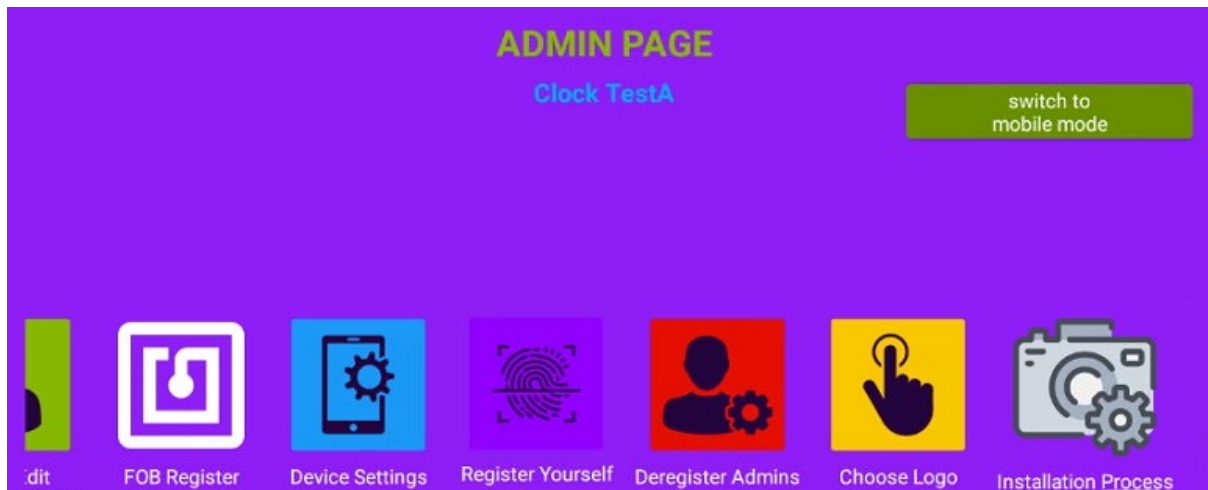
1. Navigate to Administrator access and log in



2. Enter Super Admin



3. Select 'Installation Process'




4. Complete the Installation Form and 'Submit'

Add photographs using the '+' icon

View the Installation document by selecting 'See PDF'

Please note - installation requirement must have a minimum of two photographs. These must include the kiosk environment as to which the TimeClock sits within, including the micro router if applicable. Also, the cable routing to the power sockets/fused spur sockets.

**INSTALLATION PROCESS**



Date	Unique Identifier
<input type="text" value="2021-03-04 09:27:00"/>	<input type="text" value="clockedin"/>
Description	Installer Name
<input type="text" value="Enter Description"/>	<input type="text" value="Installer Name"/>
Company Name	
<input type="text" value="Enter Company Name"/>	
<input type="button" value="Submit"/>	
<input type="button" value="See PDF"/>	
<input type="button" value="Click here to go back"/>	<input type="button" value="View Employee Online"/>